

## ADMINISTRATIVE

**NOTE:** *The following is to be completed by the local floodplain administrator. All references to elevations are in feet mean sea level (m.s.l.). The term base flood elevation means the same as the 100-year elevation.*

5. Is the proposed development located in:

- an identified floodway
- a flood hazard area where base flood elevations exist with no identified floodway
- an area within the floodplain fringe
- an approximate flood hazard area (Zone A). If yes, complete only 6a in the following question. See No. 9.

**NOTE:** *Floodway development must demonstrate through hydrologic and hydraulic analysis, performed in accordance with standard engineering practice, that no increase in base flood elevation will result during occurrence of the base flood discharge. If base flood elevations exist with no floodway delineation, hydrologic and hydraulic analysis is required to demonstrate not more than one foot increase at any point to the water surface elevation of the base flood.*

6a. Does proposed development meet NFIP and local General Standards at Section 5.1 of your regulations?

- Construction materials and methods resistant to flood damage.  Anchored properly.
- Subdivision designed to minimize flood damage.  Utilities safe from flooding.

6b. Does proposed development meet NFIP and local Specific Standards at Section 5.2 of your regulations?

- Floodway Encroachments - proposed action will not obstruct flood waters.
- Proposed site grade elevations if fill or topographic alteration is planned.
- Proposed lowest floor elevation expressed in feet mean sea level.
- Proposed floodproofed elevation expressed in feet mean sea level (nonresidential only).

7. Base flood elevation (100-year) at proposed site \_\_\_\_\_ feet m.s.l.

Data source \_\_\_\_\_

FIRM effective date \_\_\_\_\_ FEMA Community Number \_\_\_\_\_

8. Does the structure contain:

- basement  enclosed area other than basement, below the lowest floor?

9. For structures located in approximate A zones (no BFE available) the structure's lowest floor is \_\_\_\_\_ feet above the highest grade adjacent to the structure.

10. The proposed development is in compliance with applicable floodplain standards.

PERMIT ISSUED ON \_\_\_\_\_.

11. The proposed development is not in compliance with applicable floodplain standards.

PERMIT DENIED ON \_\_\_\_\_.

Reason: \_\_\_\_\_

**NOTE:** *All structures must be built with the lowest floor, including the basement, elevated or floodproofed to or above the base flood elevation (100-year) unless a variance has been granted. Only nonresidential structures may be floodproofed.*

12. The proposed development is exempt from the floodplain standards per Section \_\_\_\_\_ of \_\_\_\_\_ Flood Damage Prevention Ordinance.

Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

13. The certified as-built elevation of the structure's lowest floor is \_\_\_\_\_ feet above m.s.l.

14. The certified as-built floodproofed elevation of the structure is \_\_\_\_\_ feet above m.s.l.

**NOTE:** *\*Certificates of a registered engineer or land surveyor documenting these elevations are necessary if elevations are provided by applicant.*