

Rita Account Number: <P9>

Dear Leetonia Residents and Businesses:

**Effective July 1, 2017**, the Regional Income Tax Agency (RITA) will begin collecting municipal income tax for the Village of Leetonia. RITA is a non-profit governmental agency established in 1971 under chapter 167 of the Ohio Revised Code and is the largest municipal income tax collection agency in the State of Ohio. The Village of Leetonia chose the Regional Income Tax Agency for its ability to offer residents and businesses free eFiling, free ePayment capabilities and to maximize the Village's tax collection efforts. RITA will be responsible for the administration and collection of all income taxes and will serve as an Agent of the Village of Leetonia in this capacity.

After July 1, 2017 all Village of Leetonia tax payments and tax forms, for **current and prior tax years**, are to be sent to RITA. We encourage you to utilize RITA's electronic filing and payment system as it is fast and simple to use, and it is secure and free. The system will be available for your use beginning July 17, 2017.

For those wishing to utilize mail, the remittance address for our secured lockbox center is:

**RITA**  
**P.O. Box 477900**  
**Broadview Hts, Ohio 44147-7900**

Checks or money orders should be payable to the Regional Income Tax Agency or RITA. Please include your Account Number as indicated above on all payments and correspondence.

**Village of Leetonia residents** will receive a 2017 individual post card filing reminder by the end of December 2017. **Business accounts** will receive 2017 Withholding forms and a 2017 Net Profit postcard filing reminder by the end of December 2017. Estimated payments for tax year 2017 not paid or paid late will be charged penalty and interest.

If you have an existing account with RITA and are already remitting withholding taxes for another RITA municipality, simply add the Leetonia withholding tax payment to the RITA Form 11.

For individual and business forms, plus eFile and ePayment services, visit the RITA website at [www.ritaohio.com](http://www.ritaohio.com).

If you have any questions regarding your Village of Leetonia income tax, please contact RITA's customer service representatives at (Brecksville Office) 800-860-7482 ~~or you may also contact the Village of Leetonia Income Tax Office at 330-427-2848.~~

Sincerely,

Mary Rose Nordquest, Tax Admin.  
Village of Leetonia

Don Smith, Executive Director  
Regional Income Tax Agency